

Lawrence Retirement Board Meeting Minutes

March 26th, 2024 at 8:30 am

Meeting called to order at 8:32.

Members Wilson, Cockroft, Wright and Ruiz were present. Chairman Ceballos was remote.

New Business:

Kelley Saindon, Widow of Police Sergeant **Charles Saindon** has submitted a spousal affidavit for member survivor allowance under section 12(2)(d). Sergeant Saindon worked for the Lawrence Police Department for 20 years and 4 months until his non-job-related passing on February 26, 2024. The Saindons have been married since 2006 and were living together at his time of death. If approved, Mrs. Saindon will receive an annual allowance in the gross amount of \$45,561.24 and \$2,520.00 annually in dependent benefits.

Diane Cockroft made a motion to approve the member survivor allowance for Kelley Saindon. Motion was seconded by Sheryl Wright. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

An application for superannuation has been received from **Madelin Kawam**, a 66-year old School Paraprofessional with 19 years and 1 month of service. If approved, member will retire on February 29th, 2024, under an annual Option A allowance in the approximate amount of \$ 10,627.44.

Diane Cockroft made a motion to approve the superannuation retirement for Madeline Kawam. Motion was seconded by Sheryl Wright. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

An application for superannuation has been received from **Daniel Lahiff**, * - **Mr. Lahiff asked to remove his retirement from the agenda via email. He will re-apply next month.**

Robert Wilson made a motion to withdraw the current superannuation application for Daniel Lahiff. Motion was seconded by Sheryl Wright. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

An application for superannuation has been received from **Mary Hersey**, a 53-year old Cafeteria Worker with 26 years and 2 months of service. If approved, member will retire on March 29, 2024, under an annual Option A allowance in the approximate amount of \$ 9,340.20

Diane Cockroft made a motion to approve the superannuation retirement for Mary Hersey. Motion was seconded by Sheryl Wright. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

Adjust Retirement Office Hours –Monday-Thursday 7:00-3:00, ½ hour unpaid lunch, Fridays 7:00-12:00 – 35 hours of work.

Robert Wilson made a motion to approve the new office hours. Motion was seconded by Diane Cockroft. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

Retirement Board **Office Policy** and **Contracts** – Update

Director Gina Rizzo stated that while researching the office hour changes, she discovered that the Board Office Policy and Contracts haven't been updated since the board approved them back in 2012. I made changes under the hours and added Juneteenth as a holiday. Is there anything else the board would like updated or changed?

Chairman Ceballos said the hours on page 3 need to be changed from 37 to 35. Also under Holidays, ½ Day before Christmas is listed as Thanksgiving, showing this holiday 2x.

Sheryl Wright made a motion to approve the Office Policy as submitted with the following changes: Hours on page 3 need to be changed from 37 to 35. Holidays, 2nd ½ Day before Thanksgiving changed to ½ Day before Christmas.. Motion was seconded by Pascual Ruiz. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

Items on appeal:

Coughlin - CRAB appeal

Wood – CRAB appeal

Bradley – DALA appeal

Bistany – CRAB appeal

Verville – Civil Action

Delaney – DALA appeal

Olivero-Oviedo – DALA appeal

New Members:

Name	UNIT	Dept or Position	Group
Perez Rodriguez, Osiris	SCH	Custodian	1
Guzman Reyes, Indiana	SCH	Para	1
Murphy, Celia	SCH	Para	1
Gonzalez, Aaliyah	SCH	Para	1
Lunde, Cecelia	DTD	Youth Services Specialist	1
Pimentel, Oscar	SCH	Custodian	1
Cedano, Armanda	SCH	Family Engagement Specialist Residency/Attendance	1
Caraballo, Zackery	SCH	Specialist	1
Lopez, Heiry	SCH	Para	1
Garcia, Ricardo	SCH	52 Week Safety Officer	1
Serrano Rosario, Andrew	SCH	Para Executive Director Human	1
Gonzalez, Lizbeth	SCH	Capital	1
Paulino, Sabrina	SCH	Family Engagement Specialist	1
Zapata, Stephen	SCH	Para	1
Fitzgerald, Allison	SCH	Para	1
Hills, Karen	SCH	Para	1
Terrero Lopez De Alcantara, Dionicia	SCH	Para	1

De La Cruz, Rosmery	SCH	Para	1
Javier Pichardo, Omar	SCH	52 Week Safety Officer	1
Perdomo, Andres	POL	Police Recruit	1
Hidalgo Tavaréz, Fredy	CTY	Laborer	1
		Assistant Director of	
Sullivan, Connor	LHA	Modernization	1
Garcia, Crystal	SCH	Para	1
Calderon Santana, Yohanna	SCH	Cafeteria Aide	1
		Certified Spanish Language	
Warter, Kayla	SCH	Interpreter	1
Davidson, Kirsten	SCH	School Culture Specialist	1
Tavarez, Sasha	SCH	Para	1
Mancia, Cindy	SCH	Para	1

Diane Cockroft made a motion to approve the new members as submitted. Motion was seconded by Sheryl Wright. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

Refunds:

Madeline Kidder	SCH	Paraprofessional	\$11,238.76
Heidy Mejia	SCH	Paraprofessional	\$ 5,010.72
Cathielys Stakerman	SCH	Paraprofessional	\$ 4,900.60
Nancy Tammik – Smith	SCH	LTS	\$ 6,652.34
Masiel Jordan	SCH	Chief Financial Officer	\$49,504.79
Amauris Lopez	CTY	HME0	\$ 5,376.52
Alma Valdez	SCH	LTS	\$ 2,762.99
Lennis Medran DeJesus	SCH	Paraprofessional	\$10,807.06

Diane Cockroft made a motion to approve the refunds as submitted. Motion was seconded by Robert Wilson. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

Monthly Expenses:

Warrant # 3	Voucher # 71-110	\$ 970,015.07
Retiree End Checks		\$ 14,504.42

Diane Cockroft made a motion to approve the monthly expenses as submitted. Motion was seconded by Sheryl Wright. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

Monthly pension payroll for March 29, 2024 **\$ 2,523,335.04**

Voids

Diane Cockroft made a motion to approve the monthly pension payroll as submitted. Motion was seconded by Sheryl Wright. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

PRIT Wire redemption

Diane Cockroft made a motion to approve the PRIT wire redemption as submitted. Motion was seconded by Sheryl Wright. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

Approval of the February 27th, 2024 retirement board minutes as submitted.
Diane Cockroft made a motion to approve the new members as submitted. Motion was seconded by Robert Wilson. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

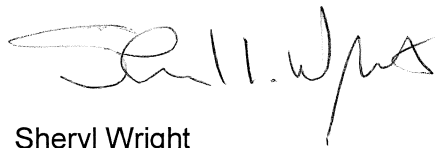
Copies of bank statements, cashbooks investment reports and recent PERAC Memos are available for review. Warrants and vouchers are present for approval and review.

Next meeting will be Tuesday, April 30th, 2024 at 8:30 a.m.

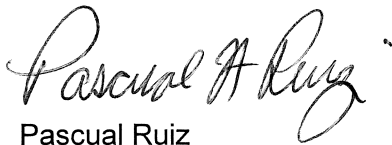
Being no further business, Diane Cockroft made a motion to adjourn at 9:05 AM, seconded by Sheryl Wright. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.



Ramona Ceballos, Chairman



Sheryl Wright



Pascual Ruiz

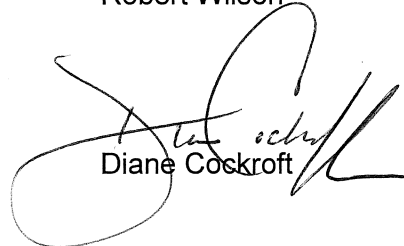
Respectfully Submitted,



Gina Rizzo, Executive Director



Robert Wilson



Diane Cockroft