

Lawrence Retirement Board Meeting Minutes

April 30th, 2024 at 8:30 am

Meeting called to order at 8:31.

Members Wilson, Cockroft, Wright and Ruiz were present. Chairman Ceballos was remote.

New Business:

An application for superannuation has been received from **Paula Britton**, a 62-year old School Grants Manager with 44 years and 1 month of service. If approved, member will retire on April 30th, 2024, under an annual Option B allowance in the approximate amount of \$ 48,449.20.

Diane Cockroft made a motion to approve the superannuation retirement for Paula Britton. Motion was seconded by Sheryl Wright. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

An application for superannuation has been received from **Daniel Lahiff**, a 63-year old Water Department Supervisor, with 34 years and 10 months of service. If approved, member will retire on May 10th, 2024, under an annual Option C allowance in the approximate amount of \$ 68,891.76

Sheryl Wright made a motion to approve the superannuation retirement for Daniel Lahiff. Motion was seconded by Diane Cockroft. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

An application for superannuation has been received from **Luz Gonzalez**, a 67-year old Water Department Principal Accounts Clerk, with 22 years and 3 months of service. If approved, member will retire on April 19th, 2024, under an annual Option A allowance in the approximate amount of \$ 28,296.72

Diane Cockroft made a motion to approve the superannuation retirement for Luz Gonzalez. Motion was seconded by Sheryl Wright. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

An application for superannuation has been received from **Nicanor Pinales**, an inactive 60-year old LHA custodian, with 16 years and 1 months of service. If approved, member will retire on May 9th, 2024, under an annual Option C allowance in the approximate amount of \$ 13,930.92

Diane Cockroft made a motion to approve the superannuation retirement for Nicanor Pinales. Motion was seconded by Sheryl Wright. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

An application for superannuation has been received from **Martin Rubeo**, an inactive 73-year old City Finance Manager, with 20 years and 0 months of service. If approved, member will retire on May 8th, 2024, under an annual Option B allowance in the approximate amount of \$ 22,467.48

Sheryl Wright made a motion to approve the superannuation retirement for Martin Rubeo. Motion was seconded by Diane Cockroft. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

Lawrence Public School Café Worker, **Maria Gadea** would like to purchase her prior cafeteria service. If approved member would be entitled to 9 months of creditable service for time worked from 9/26/2016-11/12/2017 (part time prorated). The cost to purchase is \$2,324.16.

Sheryl Wright made a motion to approve the service purchase for Maria Gadea. Motion was seconded by Diane Cockroft. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

City Water MEO, **Gregory Morris** would like to purchase his prior refunded City of Lawrence Service and Lawrence not contribution temp service. If approved member would be entitled to 4 years and 0 months of creditable service for time worked from 05/18/2006-12/12/2006 & 12/13/06-6/30/2010. The cost to purchase is \$19,689.36

Diane Cockroft made a motion to approve the service purchase for Gregory Morris. Motion was seconded by Sheryl Wright. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

Quarterly update on office budget

Executive Director Rizzo shared the Quarterly Expenditure Report that staff member Christine Adames had put together as of 03/31/2023 for the members to review.

Board Reviewed the Quarterly Expenditure Report.

PERAC Memorandum # 13/2024 – discussion

Director Rizzo shared PERAC Memo # 13/24 ahead of time for the boards review. As of March 29th, 2024 updated CMR regulations have been adjusted and published. Concerning Travel Regulations and Credit Card usage, Board Attorney Michael Sacco is advising his boards to review their current regulations and make adjustments according to the new CMR changes.

Diane Cockroft made a motion to ask Michael Sacco to draft a new travel regulation adjusting the meal allowance from \$75-\$100 and incorporate language allowing for annual increases based on inflation. Also, remove the board credit card from our current ravel regulation and create a separate regulation for credit card usage expanding the use as permissible by the new CMR regulations. This will need to be posted as an agenda item up for public hearing in May. Motion was seconded by Sheryl Wright. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

2024 TRUSTEES EDUCATIONAL SEMINAR & - MACRS Kevin J. Regan Annual Conference
JUNE 1-5, 2024. Held at The Cape Cod Irish Village at the Emerald Resort & Conference Center.

Robert Wilson stated that he is unable to attend the conference this spring. Members Cockcroft, Ruiz, Wright, and Ceballos would like to attend the trustees as well as the MACRS. Staff will be attending just the MACRS.

Diane Cockcroft made a motion to allow the following members and staff to attend the MACRS conference, Ramona Ceballos, Pascual Ruiz, Sheryl Wright, Diane Cockcroft, Briana Gilbert, Gina Rizzo, Christine Adames. Motion was seconded by Sheryl Wright. Roll Call – Cockcroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

Items on appeal:

Coughlin - CRAB appeal

Wood – CRAB appeal

Bradley – DALA appeal

Bistany – CRAB appeal

Verville – Civil Action

Update – Director Rizzo shared a memo from Attorney Sacco stating that in the Civil Case regarding Mark Verville, Judge Gaffney has ruled that the Boards decision to forfeit Mr. Verville's retirement rights was proper and that it was not an excessive fine. Mr. Verville has 60 days to appeal

Delaney – DALA appeal

Olivero-Oviedo – DALA appeal

New Members:

Name	UNIT	Dept or Position	Group
Lally, Melissa	VOC	Food Services Secretary	1
Maldonado, Josue	LHA	Senior Accounting Manager	1
Szczebak, Scott	CTY	Personnel Director	1
Roman, Alis	SCH	Para	1
Montas, Francheska	CTY	Confidential Secretary	1

Diane Cockcroft made a motion to approve the new members as submitted. Motion was seconded by Sheryl Wright. Roll Call – Cockcroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

Refunds:

Francia Rodriguez Corona	CTY	CD Administrative Assistant	\$14,657.23
Giraida Perez Gutierrez	CTY	Council on Aging	\$1,368.63
Victor Tavaréz	SCH	Custodian	\$4,277.08
Nazarena Mejia Del Orbe	SCH	Cafeteria Worker	\$16,834.44
Jennifer Ossers	SCH	52 Week Clerk	\$12,435.48
Derlin Catalino Brito	SCH	Paraprofessional	\$2,368.72
Marlene Diaz	SCH	Paraprofessional	\$1,548.45
Emma Austin	POL	Animal Control	\$6,294.94
Scott Greenler	SCH	Paraprofessional	\$4,289.32
Luciano Vasquez	CTY	Parking Attendant	\$2,537.69
Doris Ramirez (Heredia)	SCH	Paraprofessional	\$2,056.08
Bianca Cribeiro	VOC	Custodian	\$10,470.26

Sheryl Wright made a motion to approve the refunds as submitted. Motion was seconded by Diane Cockroft. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

Monthly Expenses:

Warrant # 4	Voucher # 111-137	\$ 172,010.88
Retiree End Checks		\$ 14,291.65

Diane Cockroft made a motion to approve the monthly expenses as submitted. Motion was seconded by Sheryl Wright. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

Monthly pension payroll for April 30th, 2024	\$ 2,548,887.07
Voids	\$ -1,931.61

Diane Cockroft made a motion to approve the monthly pension payroll as submitted. Motion was seconded by Sheryl Wright. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

PRIT Wire redemption

Diane Cockroft made a motion to approve the monthly wire as submitted. Motion was seconded by Sheryl Wright. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

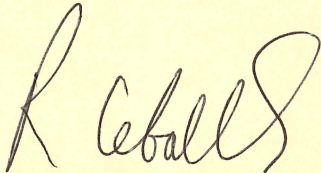
Approval of the **March 26th, 2024 retirement board minutes** as submitted.

Diane Cockroft made a motion to approve the March 26th, 2024 retirement board minutes as submitted. Motion was seconded by Sheryl Wright. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

Copies of bank statements, cashbooks investment reports and recent PERAC Memos are available for review. Warrants and vouchers are present for approval and review.

Next meeting will be Thursday, May 30th, 2024 at 8:30 a.m.

Being no further business, Diane Cockroft made a motion to adjourn at 8:48 AM, seconded by Sheryl Wright. Roll Call – Cockroft-yes, Wilson-yes, Ruiz-yes, Wright-yes, Ceballos-yes. Motion was approved on a unanimous roll call, 5-0.

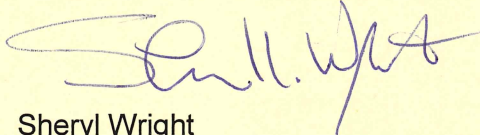


Ramona Ceballos, Chairman

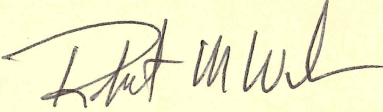
Respectfully Submitted,



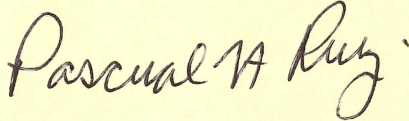
Gina Rizzo, Executive Director



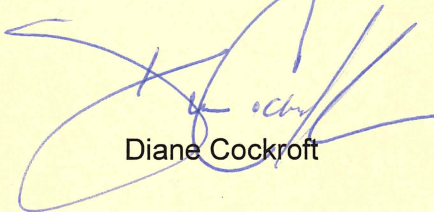
Sheryl Wright



Robert Wilson



Pascual Ruiz



Diane Cockroft