

Lawrence Retirement Board Meeting Minutes

November 30th, 2023 at 8:30 am

Meeting called to order at 8:36

All members were present. Attorney Sacco was also present.

New Business:

Diane Cockroft made a motion to go into executive session at 8:36. Motion was seconded by Sheryl Wright. Roll Call – Ceballos-yes, Wilson-yes, Ruiz-yes, Wright-yes Cockroft – yes. Motion was approved on a unanimous roll call, 5-0.

Francis Bradley, Retired Police Officer, Accidental Disability case.

Arlene Arsenault, spouse of the late Joseph W. Arsenault - Accidental Death Benefits

Roger Jameson – Notice of Objection on DALA decision - update

Preliminary Audit findings – two-week follow up

Diane Cockroft made a motion to come out of executive session at 9:50 a.m. Motion was seconded by Robert Wilson. Roll Call – Ceballos-yes, Wilson-yes, Ruiz-yes, Wright-yes, Cockroft-yes. Motion was approved on a unanimous roll call, 5-0.

Preliminary Audit findings – two-week follow up

Board Administrator, Gina Rizzo explained that each member was sent the preliminary audit from PERAC approximately a week ago to review. The findings are before you. After review the board can disagree or agree with the findings but needs to provide PERAC with a response within two weeks. Members Ceballos and Cockroft were present during the exit interview. PERAC will have a 6 month follow up to make sure we have corrected the errors.

Sheryl Wright made a motion to accept the audit as submitted and to submit a board response to PERAC stating that The Lawrence Retirement Board has reviewed their findings and will comply with their current recommendation now and going forward. Motion was seconded by Robert Wilson. Motion carries 5-0.

An application for superannuation has been received from **Jennifer DesRoche**, a 56-year-old former Benefits Coordinator with 15 years and 6 months of service. If approved, member will retire on November 20, 2023, under an annual Option A allowance in the approximate amount of \$ 9,845.28.

Diane Cockroft made a motion approve the superannuation retirement of Jennifer DesRoche. Motion was seconded by Sheryl Wright. Motion carries 5-0.

Lawrence Public School Paraprofessional, **Michelle Hebert** would like to purchase her prior part time LPS service. Ms. Hebert worked from 3/14/2016-6/22/2016(part time prorated). If approved, member would need to pay \$1,213.71 for 2 months of creditable service.

Diane Cockroft made a motion approve the superannuation retirement of Jennifer DesRoche. Motion was seconded by Sheryl Wright. Motion carries 5-0.

Items on appeal:

Coughlin - CRAB appeal

Wood – CRAB appeal

Bradley – DALA appeal

Bistany – CRAB appeal

Verville – Civil Action

Delaney – DALA appeal

New Members:

Name	UNIT	Dept or Position	Group
Almanzar, Rita	SCH	Para	1
Alvarez, Jommy	SCH	Associate Teacher	1
Aquino, T'yana	SCH	Para	1
Arias, Devin	SCH	Para	1
Arias, Jalises	SCH	52-week Clerk	1
Arias, Maggie	SCH	Office Manager	1
Ayala, Diandra	SCH	Crisis Aide	1
Barnard, Brandon	SCH	LTS	1
Batista, Anel	SCH	Crisis Paraprofessional	1
Bisono, Jasiry	SCH	Student and Family Specialist	1
Bell, Thomas	SCH	BCBA	1
Bell, Lovie	SCH	JROTC	1
Bonilla, Maria	SCH	Para	1
Borges, Elizabeth	SCH	BBE	1
Bourguignon, Claire	SCH	LTS	1
Concepcion, Angie	SCH	Para	1
Cabrera, Julio	SCH	Para	1
Cagle, Cameron	SCH	Crisis Aide	1
Calandrella, Linda	SCH	Para	1
Casey, Carolyn	SCH	BBE	1
Cruz, Clara	SCH	Para	1
Cruz, Erica	SCH	Para	1
Cruz Cruz, Ana	SCH	Para	1
Devoe, Kyra	SCH	LTS	1
Doumit, Georgia	SCH	LTS	1
Felix, Melany	SCH	Work Based Manager	1

New Members continued

Feliz, Nayey	SCH	Para	1
Garcia, Emely	SCH	Para	1
Garcia, Jania	SCH	LTS	1
Garcia, Kastilde	SCH	Crisis Aide	1
Garcia, Marisol	SCH	Para	1
German, Yolanda	SCH	Lunch Aide	1
Giacoppo, Christina	SCH	BBE	1
Gil, Jose	SCH	Custodian	1
Gomez, Mairely	SCH	Para	1
Gomez, Zoraya	SCH	Instructional Tech Support	1
Gonzalez, Anabel	SCH	Para	1
Gonzalez, Creylin	SCH	Lunch Aide	1
Gonzalez, Nisaly	SCH	Para	1
Gutierrez, Jorleny	SCH	Para	1
Guzman, Christopher	SCH	Para	1
Seripais, Abigail	DTD	Workforce Development Magr	1
Guzman, Pamela	SCH	Para	1
Hanley, Gabrielle	SCH	LTS	1
Hernandez, Selienette	SCH	Para	1
Hirschorn, Tracey	SCH	BBE	1
Howard, Santa	SCH	Café Worker	1
Jimenez, Pamela	SCH	52 Week Clerk	1
Jorgensen, Kai	SCH	LTS	1
Kim, Jada	SCH	Para	1
Lara, Paula	SCH	BBE	1
Lopez, Jhonniel	SCH	Para	1
Lopez, Kelly	SCH	Para	1
Lumb, Brianna	SCH	Para	1
Grega, Mary	SCH	BCBA	1
Guerrero, Miguelina	SCH	52 Week Clerk	1
Mane, Leida	SCH	52 Week Safety Officer	1
Marte, Sebastian	SCH	Para	1
Marte-Grullon, Iris	SCH	Clerk	1
McLaughlin, Nicholas	SCH	LTS	1
Medina, Mary	SCH	Para	1
Medina, Myalee	SCH	Para	1
Medina, Wilsikin	SCH	Para	1
Mejia, Johan	SCH	Para	1
Mezquita, Elibeth	SCH	Para	1
Michel, Mirtian	SCH	Crisis Paraprofessional	1
Montilla, Ruth	SCH	BBE	1
Morel, Bryan	SCH	Para	1
Moscat, Cristian	SCH	52 Week Safety Officer	1
Murphy, Jacob	VOC	Library Tech Services Assistant	1
Mottola, Tiffany	SCH	Para	1
Neal, Janae	SCH	Para	1

New Members continued

Neira, Monica	SCH	Para	1
Nin, Genesis	SCH	Para	1
Nunez, Crystal	SCH	Para	1
Nunez, Yaritza	SCH	Para	1
Nunez Capellan, Claribel	SCH	Para	1
Ortiz, Julio	SCH	Crisis Aide	1
Ovale, Francisco	SCH	Custodian	1
Ovalles, Evelin	SCH	Director of Operations	1
Palacios, Silvia	SCH	Language Interpreter	1
Paradis, Alexis	SCH	Para	1
Pelletier, Jack	SCH	IT Specialist	1
Pena, Alexander	SCH	52 Week Safety Officer	1
Almonte Pena, Maria	SCH	BBE	1
Pena, Nayely	SCH	Crisis Aide	1
Pena, Ronny	SCH	Para	1
Pena, Stephanie	SCH	Para	1
Perez, Ariel	SCH	Chief Finacial Officer	1
Perez, Yaira	SCH	Para	1
Pimentel, Jasmine	SCH	Para	1
Puccio, Alessia	SCH	BBE	1
Puerta, Valeria	SCH	Para	1
Ramirez, Cristian	SCH	School Culture Specialist	1
Ramirez, Hugo	SCH	Custodian	1
Ramirez, Marvin	SCH	42 Week Safety Officer	1
Ramos, Mariela	SCH	Para	1
Raposo, Luz	SCH	Tech Support Specialist	1
Ravelo, Lismary	SCH	Para	1
Reyes, Amanda	SCH	Para	1
Reyes, Carolina	SCH	Family Engagement Specialist	1

Robert Wilson made a motion approve the new members as submitted. Motion was seconded by Pasqual Ruiz. Motion carries 5-0.

Refunds:

Amanda Diaz	SCH	BBE	\$ 11,613.57
Erin Marion	SCH	BCBA	\$ 2,021.85
Michael Baggett	LHA	Custodian	\$ 39,835.00
Jordany Vargas	POL	Officer	\$ 40,202.82
Wanda Montes	SCH	Family Eng Spec	\$ 5,423.57

Robert Wilson made a motion approve the refunds as submitted. Motion was seconded by Diane Cockroft. Motion carries 5-0.

Monthly Expenses:

Warrant # 15	Voucher #	\$ 712.40
Warrant # 16	Voucher #373-411	\$ 259,136.06
Retiree End Checks		\$ 13,746.54

Sheryl Wright made a motion approve the monthly expenses as submitted. Motion was seconded by Robert Wilson. Motion carries 5-0.

Monthly pension payroll for November 30th, 2023	\$ 2,536,058.25
Voids	\$ -2,501.91

Diane Cockroft made a motion approve the monthly pension payroll and voids as submitted. Motion was seconded by Sheryl Wright. Motion carries 5-0.

PRIT Wire redemption

Sheryl Wright made a motion approve the monthly wire redemption. Motion was seconded by Diane Cockroft. Motion carries 5-0.

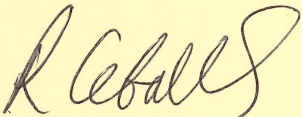
Approval of the **October 24th, 2023 retirement board minutes** as submitted.

Robert Wilson made a motion approve the October 24th, 2023 retirement board minutes and executive session minutes as submitted. Motion was seconded by Pascual Ruiz. Motion carries 5-0.

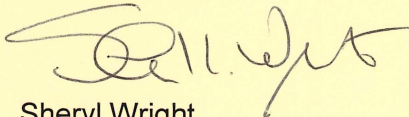
Copies of bank statements, cashbooks investment reports and recent PERAC Memos are available for review. Warrants and vouchers are present for approval and review.

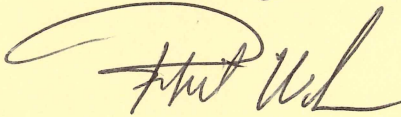
Being no further business, Pascual Ruiz made a motion to adjourn at 10:14 AM, seconded by Sheryl Wright. Motion carries 5-0

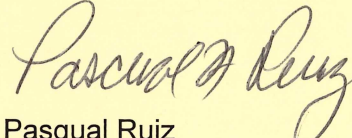
Respectfully Submitted,

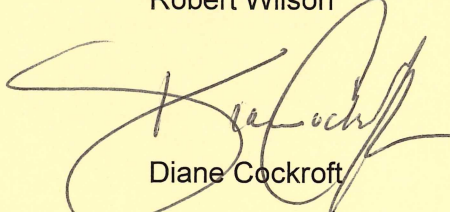

Ramona Ceballos, Chairman


Gina Rizzo, Executive Director


Sheryl Wright


Robert Wilson


Pascual Ruiz


Diane Cockroft

Preliminary Audit findings – two-week follow up

Board Administrator, Gina Rizzo explained that each member was sent the preliminary audit from PERAC approximately a week ago to review. The findings are before you. After review the board can disagree or agree with the findings but needs to provide PERAC with a response within two weeks. Members Ceballos and Cockroft were present during the exit interview. PERAC will have a 6 month follow up to make sure we have corrected the errors. I have been working with the auditors and I am in agreement that the 7 retirees do need to be recalculated. I'm in agreement on the amounts of 6 of them, 5 we overpaid and 1 was underpaid. I disagree with Joseph Jameson being overpaid, I feel he was underpaid due to an incorrect retroactive payment. These errors were through no fault of the individual and going forward I will be using PERACs recommendations for calculations.

Michael Sacco explained that as long as the retirees have been retired for more than a year, the board has the discretion to waive the past payments owed.

Diane Cockroft made a motion per PERAC findings to waive all back payments owed by retirees since they are not at fault and have been retired for over a year and issue amounts to retirees that were underpaid. Motion seconded by Sheryl Wright. Roll Call – Ceballos-yes, Wilson-yes, Ruiz-yes, Wright-yes, Cockroft-yes. Motion was approved on a unanimous roll call, 5-0.

Diane Cockroft made a motion to come out of executive session at 9:50 a.m. Motion was seconded by Robert Wilson. Roll Call – Ceballos-yes, Wilson-yes, Ruiz-yes, Wright-yes, Cockroft-yes. Motion was approved on a unanimous roll call, 5-0.

Respectfully submitted,

Ramona Ceballos, Chairman

Gina Rizzo, Executive Director

Sheryl Wright

Robert Wilson

Pasqual Ruiz

Diane Cockroft